



Date: 09/03/2026

## **RECRUITMENT NOTICE**

### **Walk-in Interview for Research Project Positions at AIIMS Raipur**

Sanctioned under ICMR - funded project titled “Assessment of Unmet Needs and Access to Assistive Technologies among the General Population through digital rATA tool - A Cross-Sectional Survey in India.

Eligible candidates are invited for **walk-in interview on 24.03.2026** for the various research project positions, **purely on temporary contractual basis**, sanctioned under the **ICMR-funded project titled “Assessment of Unmet Needs and Access to Assistive Technologies among the General Population through digital rATA tool - A Cross-sectional Survey in India.”** The various project positions, their essential qualifications, experience, service tenure and salary are as under:

Job Title	No. of Posts	Minimum Essential Qualification and Experience Desirable Technical and Professional Expertise/Experience	Upper Age Limit (as on date of interview)	Monthly Salary
Project Technical Support -III	1 (One)	<b>Essential:</b> Three years graduate from a recognized University + three years Community field experience OR PG in relevant field / Subject. <b>Desirable:</b> MPH with Basic knowledge of computers and previous research experience of field study. Fluent in English & Hindi.	35 years	Rs.28,000 per month + HRA as admissible
Project Technical Support- I	1 (One)	<b>Essential:</b> 10th + Diploma (MLT/DMLT/ITI) + Two years' experience in relevant subject / field. <b>Desirable:</b> Graduate or above in relevant subject with Experience in Community based Field Projects. Experience in Data entry and handling of Computer. Proficient in English & Hindi.	28 years	Rs.18,000/- per month + HRA as admissible

\*All appointments will be initially for a period of **06 months**, (as per ICMR guidelines and Institute Research Norms) extendable for another 03 months, subject to evaluation of performance, project requirements, availability of funds and sanction from the Competent Authority. The contract period is co-terminus with the project. The SOP of ICMR for human resource will be followed. On conflict ICMR guidelines will hold.



The following will be desirable for all the posts:

- Working knowledge of English and Hindi
- Working on computer, word processor and data entry software
- Prior experience of working in a research project

**Core responsibilities:**

**Project Technical Support - III:** Survey activities, preparation of detailed survey plan, project supervision, Data collection and coordination activities between PI/Co-PI and survey team. Regular Monitoring, pre-survey visits and training of survey team. He/She should be ready to travel to and work in field areas.

**Project Technical Support - I:** Data Collection and Data entry, communication and all survey related activities. He/She should be ready to travel to and work in field areas.

**Process of Interview:**

1. Candidates meeting the age criteria and possessing the required qualification, experience etc., and willing to work for the above-mentioned projects may apply and fill the Application Form in the prescribed format (Annexure -I) only and send it to the [e-mail: rataaiimsraipur@gmail.com](mailto:rataaiimsraipur@gmail.com) on or before the last date and time of receipt of applications as mentioned above. There is no need to send hard -copy of any application form/documents at this stage.
2. Candidate should type “**Application for the post of .....**” in the subject line while sending their application through e-mail (i.e. [rataaiimsraipur@gmail.com](mailto:rataaiimsraipur@gmail.com) ).
3. List of shortlisted candidates will be displayed on the website of AIIMS Raipur.
4. No separate information will be provided to candidates who are not shortlisted.
5. Late or incomplete applications or applications not submitted in the prescribed format will not be considered.
6. The above positions will be filled purely on **temporary CONTRACT** appointment basis.
7. Age relaxation is admissible in respect to SC/ST/OBC/PWD candidates as per Government rules.
8. Cut-off date for age limit will be the date of Walk-in-Interview **i.e. the date of interview**.
9. Separate application should be submitted for each post. Engagement of applicant for a particular position will be decided by selection committee/appointing authority.
10. Qualifications & experience should be in relevant discipline/field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
11. Mere fulfilling the essential/ educational qualification does not guarantee the selection.
12. Persons already in regular time scale service under any Government Department/ Organizations are not eligible to apply.



- 13.** Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
- 14.** Contract appointee shall not have any claim on a regular post in this institute or Funding Agency or in any Department in Government of India and their contract service will not confer any right for further assignment or transfer to any other project or appointment /absorption in Funding agency or in this institute. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical Claim etc., are not admissible. An Undertaking to that effect must be submitted at the time of joining.
- 15.** Initial contract appointment will normally be for period **06 months** as specified, further continuation/extension will depend on requirement months for the project, performance evaluation and approval of the competent authority in case-to-case basis.
- 16.** In the event of selection, a candidate must produce all the documents and certificates in original relating to 1) Educational Qualifications 2) Date of Birth 3) Experience Certificates 4) One recent passport size photograph 5) identity proof i.e. AADHAR/PAN/Voter ID/Driving License etc. 6) one set of attested photocopies of all the documents 7) SC/ST/OBC/Disability Certificate, if applicable, for verification at the time of joining the post.
- 17.** Candidates who fail to bring the original certificates at the time of joining and if any discrepancy is found in the documents such candidate will not be allowed to join the selected contract post and the position will be offered to the waiting list candidates.
- 18.** The engagement can be terminated at any time by giving one month notice on either side. Contract can be terminated forthwith or before expiry of the notice period by making payment of a sum equivalent to one-month contractual amount. However, you will not be permitted to surrender one-month contractual amount in lieu of the period of notice of unexpired portion thereof and you will be required to serve the full period of notice.
- 19.** Leave shall be applicable as per Funding Agency/Institutional Policy for contract staff of AIIMS Raipur guidelines in this regard.
- 20.** AIIMS Raipur reserves the right to cancel/modify the recruitment process at any time, during the process, at its discretion.
- 21.** Canvassing in any form will be a disqualification.
- 22.** Corrigendum/addendum/further information; if any; in respect of this advertisement will be published on our website only. Hence, the candidates are advised to visit the AIIMS Raipur website regularly for further updates.



**Date and Venue of Interview will be displayed on the website of AIIMS Raipur with the list of shortlisted candidates**

<b>Last date for submission of application through E- mail: <a href="mailto:rataaiimsraipur@gmail.com">rataaiimsraipur@gmail.com</a></b>	<b>18.03.2026; 5.00 PM</b>
<b>Date and reporting time for document verification assessment and interview (tentative)</b>	<b>24.03.2026; 9.00 AM</b>
<b>Venue for document verification assessment and interview (tentative)</b>	<b>Room No-1109, Block B, New Admin Building, 4<sup>th</sup> floor, Department of Community and Family Medicine, Gate No: 5, G.E Road, AIIMS, Tatibandh, Raipur.</b>

**Terms and Conditions:**

1. The above post is purely on a temporary contract basis under a funded project and not employment on AIIMS Raipur payroll. The contract is co-terminus with the completion of the project and there is no liability for further assignment or permanent employment on Principal Investigator/AIIMS Raipur/ICMR. A clear and binding agreement would be obtained regarding the same.
2. No TA/DA will be provided for attending the interview.
3. The Principal Investigator/Head of the Institute has the right to accept/reject any application without assigning any reason and no correspondence will be entertained in this matter.
4. Leaves is 1 per month as per ICMR guidelines
5. Resignation is accepted with 1 month notice.
6. The decision of the Competent Authority will be final and binding.

**For any queries, contact or write to:**

Dr. Abhiruchi Galhotra (Principal Investigator)  
Professor, Department of Community and Family Medicine  
AIIMS Raipur, Chhattisgarh – 492099  
E-mail: [rataaiimsraipur@gmail.com](mailto:rataaiimsraipur@gmail.com)



**ANNEXURE - 1**

**Application Form**

For the ICMR-funded project titled “Assessment of Unmet Needs and Access to Assistive Technologies among the General Population through digital rATA tool - A Cross-sectional Survey in India” at AIIMS Raipur.

(Please read the application form carefully before filling. If filled incorrectly/inappropriately, your application is liable to be rejected)

1. Post applied for:.....
2. Name (In Capital Letters):.....
3. Father's/Husband's Name:.....
4. Date of Birth (dd/mm/yyyy):.....
5. Age in year (as on Date of Interview): ..... Years.....Months.....Days
6. Gender (Male/Female/Others/Prefer not to say):.....
7. Nationality:.....
8. Marital Status: unmarried/married/divorcee/widower:.....
9. Category (Gen./OBC/SC/ST): .....
10. Address (Permanent):.....  
.....Pin code:.....
11. Address for correspondence:.....  
.....
12. Contact Details: Residence : .....
13. Mobile: .....
14. E-Mail ID: .....

Please affix a  
recent  
passport-size  
color  
photograph,  
self-attested



15. Particulars of all educational qualifications (commencing with Matriculation or equivalent examinations)

Examination passed or Degree obtained	Board/ University/College	Subject major/ Specialization	Year of Passing	Marks/Grade obtained Percentage
X				
XII				
Graduation				
Post-graduation				
Others				

15. Particulars of Employments/Work experience held in chronological order (from first till present)

Name of the Employer	Designation during Employment	Nature of Work	From date	To date	Reason for Leaving

16. If selected, how much time would you require to join the post:



अखिल भारतीय आयुर्विज्ञान संस्थान, रायपुर (छत्तीसगढ़)  
**All India Institute of Medical Sciences, Raipur (Chhattisgarh)**  
Tatibandh, GE Road, Raipur-492099 (CG)  
[www.aiimsraipur.edu.in](http://www.aiimsraipur.edu.in)

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### **DECLARATION**

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief. Furnishing of false information or suppression of facts will lead to disqualification and is likely to render me unfit for the post.

Place:  
Date :

Signature of Candidate  
Name of the candidate



**ANNEXURE –2**

**Documents to be enclosed with the duly filled application form – checklist**

S No	Document	Checked
1	SSC or 10 <sup>th</sup> class marks memo/certificate (for proof of birth)	
2	12 <sup>th</sup> or equivalent certificate	
3	Degree certificate	
4	Any other educational qualification	
5	Work experience certificates in chronological order	
6	Caste/Reservation certificate, if any	
7	Photo ID (Aadhar card/PAN card/Indian passport)	
8	One set of self-attested photocopies of all the above documents	
9	02 recent passport sized photographs	